REQUEST FOR PROPOSALS

<table>
<thead>
<tr>
<th>ITEM DESCRIPTION</th>
<th>Historically Black Colleges and Universities (HBCU) Partnership for Federal Grant Opportunity</th>
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<tbody>
<tr>
<td>DATE ISSUED</td>
<td>2/27/2024</td>
</tr>
<tr>
<td>QUESTION DEADLINE</td>
<td>3/8/2024</td>
</tr>
<tr>
<td>SUBMISSION DEADLINE</td>
<td>3/15/2024</td>
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</table>
| RFP POINT OF CONTACT                                                            | Winston McGregor  
Chief Operating Officer  
wmcgregor@tipnc.org                                                               |

Instructions

1. Interested bidders are strongly encouraged to email wmcgregor@tipnc.org indicating their intent to apply to ensure any RFP addendums are provided in a timely manner.
2. Bidders must submit proposals as a single PDF via email to wmcgregor@tipnc.org by the submission deadline with the subject line “Innovation Project RFP: HBCU”.
3. Bid proposals not received by the submission deadline will not be considered.
4. Questions regarding this RFP must be submitted to the RFP point of contact by the deadline listed above.

I. Background

The Innovation Project (TIP) is seeking a HBCU to partner with the project ‘Reimagining Teaching Talent’ (RTT). RTT is a three-year initiative funded by a Teacher and School Leader (TSL) grant from the U.S. Department of Education (ED) with a total award amount of $21,525,017. RTT will directly impact 79 high-need schools, 168 administrators, 2,048 teachers, and 31,679 students. The project objectives are to: 1) Improve the recruitment, retention, and promotion of effective educators; 2) Improve the recruitment, retention, and promotion of underrepresented teachers; 3) Increase school leader effectiveness; 4) Increase teacher effectiveness; 5) Increase student achievement; and 6) Create sustainable systems of continuous improvement for each of the previous objectives. RTT will bring educators together
into a Networked Improvement Community (NIC), allowing these small and mostly rural districts to benefit from the support and resources that would typically be found in a large district.

II. Scope of Work & Key Deliverables

TIP is soliciting proposals from qualified HBCUs to partner with participating grant districts. This partnership is designed to:

- Provide career pathways for underrepresented districts in partnering districts
- Enhance participant ability to become a school-based leader
- Leverage annual recruitment and retention convenings
- Give each district the opportunity to meet with college students to gain valuable feedback on their recruitment materials, strategies, and incentives
- Form relationships with pre-service students

The HBCU will:

- Offer a 2-year (18-24 month) graduate program in a cohort model for up to 16 participants
- Be open to individuals with Bachelor's degrees seeking a MSA degree and will provide a hybrid of virtual and in person opportunities
- Will design the course schedule in collaboration with The Innovation Project
- Will collaborate with The Innovation Project on faculty and support personnel for the Cohort

III. Timeline for Implementation

The cohort will begin in Summer or Fall 2024 and will continue for 18-24 months.

IV. Proposal Requirements

To achieve a uniform review process and obtain the maximum degree of comparability, it is required that proposals be organized in the manner specified.

The proposal shall be submitted as a single PDF file via email. The proposal should be organized as follows:

1. Bid Cover Sheet
2. Table of Contents
   ○ Clearly identify the materials by section and page number.
3. Profile of the Proposer and Services Offered
   ○ College of Education's philosophy, approach, and qualifications. Key personnel who will be involved and provide a copy of their professional resume/vita.
4. Program Proposal
   ○ Provide a detailed narrative of the course of study and any other program elements.
5. Pricing Proposal
○ Provide a detailed narrative of the implementation schedule and pricing.

V. Limitations

This Request for Proposals (RFP) does not commit TIP to award any contract or pay for the preparation of any proposal submitted in response to this RFP. TIP may withdraw or amend this RFP in its entirety or in part, at any time if it is in the best interests of the organization to do so. This award is contingent upon the receipt of federal funding.

VI. Questions

Questions concerning this solicitation should be emailed to Winston McGregor at wmcgregor@tipnc.org by March 8, 2024 at 5:00 pm ET.

VII. Evaluation Proposals

Each vendor proposal will be reviewed and scored against the criteria in the table below. A review committee with at least three members will evaluate the proposals. Each member of the committee will conduct a thorough, independent evaluation of each proposal. The committee will then meet for a discussion after which members will have the option to revise their scores. The technical score will be determined by averaging each member’s score in each category.

<table>
<thead>
<tr>
<th>Criteria &amp; Weight</th>
<th>Points Available</th>
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<tbody>
<tr>
<td>Experienced in partnering with NC Public School Districts (35%)</td>
<td>10</td>
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<tr>
<td>Quality of Proposal (35%)</td>
<td>10</td>
</tr>
<tr>
<td>Cost (30%)</td>
<td>10</td>
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VIII. Additional Documents

Attachment 1 - Bid Cover Sheet
## Attachment 1 - BID COVER SHEET

<table>
<thead>
<tr>
<th>Agrees to Bid on</th>
<th>Historically Black Colleges and Universities (HBCU) Partnership for Federal Grant Opportunity</th>
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<tbody>
<tr>
<td>Submission Deadline</td>
<td>3/15/2024</td>
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<table>
<thead>
<tr>
<th>Name of Bidder</th>
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<tbody>
<tr>
<td>Business Address</td>
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<tr>
<td>Contact Name</td>
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<td>Contact Email Address</td>
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<td>Delivery Date</td>
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_________________________________________  
Signature of Representative

_________________________________________  
Title